

New York State Office Of General Services
Procurement Services Group
Corning Tower Building
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

PURCHASING MEMORANDUM

NUMBER: CL-532

DATE: January 9, 2003

PLEASE ADDRESS INQUIRIES TO:

GROUP: 75337 - Microcomputers-Miscellaneous
Hardware

STATE AGENCIES & CONTRACTORS

Joyce Condon
Purchasing Officer I
(518) 486-6036
joyce.condon@ogs.state.ny.us

VENDOR: TADIS, LLC
Kodak Digital Science/
innovation Series Scanners

OTHER AUTHORIZED USERS

Customer Services
(518) 474-6717
customer.services@ogs.state.ny.us

SUBJECT: NYS SMALL BUSINESS INITIATIVE

TO ALL STATE AGENCIES AND OTHERS AUTHORIZED TO USE STATE CONTRACTS:

The New York State Small Business Initiative was developed by the OGS Procurement Services Group as a streamlined process for New York State agencies to exercise their statutory discretionary purchase levels for specific products and services not available from Preferred Sources or State contract. This initiative permits State agencies to directly purchase up to \$50,000 of product or service without the need to conduct a formal procurement or advertise in the Contract Reporter. OSC prior approval is required for purchases over \$15,000. (Local governments and other authorized entities may purchase listed products or services according to their own policies and/or statutory requirements.)

Businesses qualify by having status as a resident small business or as a resident minority/women-owned business and by providing either a service or products which are manufactured, remanufactured, recycled, produced or assembled in New York State.

The Office of General Services offers this notification as a service to our customers. OGS makes no representations about, nor implies any endorsement of, specific products or services or the contents of this information.

It is the responsibility of purchasing agencies to determine whether the product(s) or service(s) listed below will meet their form, function and utility at a reasonable cost or on a best value basis. These determinations should be documented in the agency procurement record. In addition, the "CL" number should be referenced in the contract box on any purchase order and a copy of this "CL" should accompany the paperwork forwarded for payment.

(Continued)

Products included under this CL are Kodak Digital Science/innovation Series Scanners with corresponding software, parts and services. Listed below are the Product categories and NYS Discounts for these products.

<u>Product Category</u>	<u>NYS Discount</u>
Kodak Digital Science/innovation Series Scanners	15%
Software	9%
Parts	5%
Services	Net

Prices quoted will include shipping via ground carrier within New York State. Overnight delivery will be an additional charge.

Prices quoted on Price Lists will not reflect any promotions such as end user rebates that Kodak may offer throughout the year. TADIS will honor those rebates in addition to the discounts from list quoted above.

Additional information and current product and price lists should be obtained from TADIS.

For further information, interested agencies should contact:

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